

**FINAL NARRATIVE REPORT
LIBRARY SERVICES AND TECHNOLOGY ACTS FUNDS
SPACE PLANNING GRANT**

Purpose: The State Library of Iowa will use this report to prepare an annual report as required by the Institute of Museum and Library Services.

Instructions: May be typed or handwritten. Please provide the information requested for each of the questions. Attach additional sheets as necessary.

NAME OF LIBRARY ADMINISTERING PROJECT:

NAME OF PROJECT DIRECTOR: _____

PHONE NUMBER: _____

E-MAIL ADDRESS: _____

PROJECT TITLE: Space Planning Consulting

LSTA Spent

\$ _____

Local Funding Spent:

\$ _____

Total Amount Spent:

\$ _____

Return this form to:

Iowa Library Services
Attn: Marie Harms
1112 E Grand Ave
Des Moines IA 50319

Fax: 515-281-6191
marie.harms@lib.state.ia.us

The Institute of Museum and Library Services support this program under the provisions of the Library Services and Technology Act as administered by Iowa Library Services/State Library of Iowa.



I. Project Description

A. How many people were served by the project? Generally, this is your city population.

B. Describe the project: The description should contain a summary of the purpose of the grant. What did the consultant do?

II. Evaluation

A. Evaluation Method: Describe how you evaluated the success or failure of the space-planning project. How did you determine if the space planning consulting was a success or failure?

B. Results or Outputs:

1. What were the major results of this project? (i.e. an in-person visit, a written report, etc.)

2. What were the unsuccessful or unexpected results?

C. Outcomes:

1. What did this project achieve? What difference did this project make – to your library board, to the city, to the library users?

2. **Who benefitted from this project?**
- D. Satisfaction with Building Consultant:**
1. **What were the positive experiences of working with this consultant?**

 2. **What were the negative experiences of working with this consultant?**

 3. **Overall, did the consultant perform satisfactorily? Would you hire this person again?**