

E-rate (Universal Service)

**State Library of Iowa
Technology Plan Checklist
Universal Service Discount Program**

Library Name: _____

Address: _____

City: _____ Zip: _____

Phone: _____ Fax: _____

E- mail address: _____

Contact Name: _____

Technology Plan Components Include:

- _____ 1. Mission Statement
- _____ 2. Goals and Strategy
- _____ 3. Assessment of Current Status
- _____ 4. Staff Development Plan
- _____ 5. Budget Assurances & Intent to Use Universal Service Discount
- _____ 6. Plan Evaluation
- _____ 7. Time Frame Covered by Plan: _____

Signature of Library Director

Technology Plan Creation Date
Must be before 470 Post Date

Mail completed Technology Plan to:
State Library of Iowa
Attn: Jay Peterson
1112 East Grand Avenue
Des Moines, Iowa 50319