

Technology Plan for Library Video Consortium State of Iowa E-Rate Consortium 2008-12

This plan covers the following libraries that have signed a letter of agency allowing the Department of Education to file on their behalf, and limits its scope to telecommunications video transmissions only. Libraries have submitted individual plans for certification to the State Library for other telecommunications and Internet services.

Library	Entity #	FCC #
Altoona Public Library (#683)	131808	0012631487
Kirkendall Public Library, Ankeny (#676)	132126	0012632543
Atlantic Public Library (#537)	131815	0011977287
Bayard Public Library (#700)	131821	0012510822
Belle Plaine Community Library (#370)	132518	0012645081
Bellevue (#757)	132452	0012657383
Belmond Public Library (#405)	131989	0011912706
Bettendorf Public Library & Info Ctr (#465)	132677	0002567428
Erickson Library Boone - (#779)	131826	0012509931
Burlington Public Library (#719)	132645	0012028403
Cedar Falls Public Library (#720)	132140	0012816211
Cedar Rapids Public Library (#681)	132600	0012981718
Columbus Junction (#740)	132685	0011979903
Council Bluffs Public Library (#672)	132385	0013207436
Matilda J. Gibson Memorial Library (#685)	132220	0012111241
Davenport Public Library (#180)	132707	0012649315
Decorah Public Library (#785)	132482	0012047304
Des Moines East Side Library (#754)	131974	0012529525
Carnegie-Stout Public Library (#602)	132449	0012046264
James Kennedy Public Library (Dyersville)	132456	0011774932
Eldora Public Library (#772)	132156	0011998341
Elgin Public Library (#668)	132489	0011635349
Fayette Community Library (#755)	132491	0012022646
Ft. Dodge Public Library - (#781)	132053	0011920832
Ft. Madison Public Library (#750)	132653	0006163067
Grinnell - (#777)	131886	0012190682
Guthrie Center (#745)	131867	0012438453
Harlan Community Library (#661)	132403	0011979911
Hawarden Public Library (#690)	132261	0011978574
Hiawatha Public Library (#742)	132536	0011991767
Hudson Public Library (736)	132172	0012312761
Humboldt Public Library (#705)	132088	0011919719
Iowa City Public Library (#694)	132538	0002564649
Keokuk Public Library (#669)	132656	0012753943

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Manchester Public Library (#664)	132472	0011661477
Marion Public Library (#410)	132552	0012526463
Norwalk Easter Public Library (#662)	131922	0012761243
Orange City Public Library (#442)	132280	0012755732
Osceola Public Library (#679)	131927	0011625472
Oskaloosa Public Library (#663)	132635	001252661x
Pella Vierson Public Library (#758)	131931	0011776754
Perry Public Library	131934	0012967428
Pleasant Hill Public Library (#408)	156815	0012761771
Sac City Public Library (#684)	132115	0012063756
Sioux Center (#784)	132324	0013193917
Sioux City Public Library (#713)	132298	0011991700
Solon Public Library (#788)	132573	0012761839
Spencer Public Library (#592)	132328	0011993839
State Library (#135)	131981	0011604931
Urbandale Public Library (#774)	131982	0012534970
Waterloo Public Library (#674)	132215	0013167036
Waverly Public Library (#660)	132208	0012029583
West Liberty (#756)	132702	0012969648
West Union - (#764)	132512	0012057121
Central Iowa Library Service Area	131984	0011607868
East Central Library Services	132598	0011607793
North Central Library Service Area	131985	0011952637
Northeast Iowa Library Service Area	132214	0011609120
Northwest Iowa Library Services	132297	0011634409
Southeastern Library Services	132710	0012176962
Southwest Iowa Library Service Area	132383	0011614534

Consortium Mission Statement:

The member libraries of this consortium provide access to information for citizens of all ages to meet their educational, cultural and recreational goals in a variety of formats. Member libraries support lifelong learning by anticipating and responding to community needs provided by video conferencing. People in communities served have convenient access to distance learning opportunities provided by these libraries through the Iowa Communications statewide network and individual members' meeting rooms.

Consortium Goals and Strategies

Goal 1. Member libraries use the telecommunications video conferencing technology to provide increased services to their patrons by offering distance learning opportunities.

Strategy 1: Member libraries provide video conferencing equipment in their meeting rooms.

Strategy 2: Member libraries maintain their library video conferencing equipment.

Strategy 3: Member libraries encourage community participation in distance learning opportunities by sponsoring and providing such opportunities.

Strategy 4: Member libraries maintain their library video conferencing facilities in a warm and welcoming manner.

Goal 2. Library staffs are trained.

Strategy 1: Training opportunities are offered by Library Service Areas and the State Library of Iowa utilizing the ICN and library ICN rooms.

Goal 3. Library sessions are scheduled by Regional Scheduler.

Consortium Assessment of Current Status

Member libraries each have necessary equipment to provide distance learning with video conferencing equipment. They have the necessary monitors, computers, and cameras to provide this service. The State Library of Iowa has on file videoconferencing equipment inventories of all member libraries. Individual members maintain and update classroom equipment and facilities as necessary. In addition, the fiber optic transmission equipment located at each library is maintained by the state.

Consortium Staff Development Plan

Member libraries support the use of the ICN video conferencing rooms by providing the staff training necessary in order that the community is well served by professionally trained staff. Training opportunities are provided throughout the state by various agencies. This training is ongoing and provided as needed.

Consortium Intent to Use Universal Service Discounts and Budget Assurances

Member libraries of this consortium intend to use the Universal Service discounts for the telecommunication services necessary for video transmissions. This service is applied for through the State of Iowa E-Rate Consortium under the Iowa Department of Education.

The non-discounted portion of these telecommunications costs will be paid by individual libraries using their regular operating budgets. Each individual member has budget line items which are sufficient to cover any non-discounted costs.

Each member library also has a budget that is sufficient to cover any software, equipment upgrades, replacement and maintenance and also professional development staff training to support this e-rate service.

In fiscal year 2006, member libraries spent \$7,216,885 on operation costs that included phone, internet and videoconferencing services. Member libraries anticipate and will budget comparable amounts for Years 2008 through 2012. This budgeted amount is more than sufficient to cover any videoconferencing non-discounted costs for these years. This budget information was taken from the member library's annual report submitted to the State Library.

In fiscal year 2006, the member libraries spent \$4,453,605 on hardware, software and professional development to support e-rate activities. All member libraries anticipate spending comparable amounts in 2008 through 2012 to support library e-rate activities. This budget information was taken from the member library's annual report submitted to the State Library.

Consortium Plan Evaluation

The success of this technology plan will be judged on the ability of member libraries to meet the goals and strategies set forth in this plan. The plan will be reassessed each year in the fall. Progress will be evaluated and strategies will be modified as needed. Each year data is collected on video usage in libraries and this data is maintained by the State Library of Iowa. The data is disseminated to various organizations.

Measurements:

Strategy 1: Member libraries provide video conferencing equipment in their meeting rooms

Measure – video conferencing is available for scheduling during all the hours the library is open to the public. At least 25% of the libraries will make reasonable arrangements to make video conferencing available when the library is closed.

Strategy 2: Member libraries maintain their library video conferencing equipment

Equipment will be available and in operational order 95% of the time it is open for scheduling.

Strategy 3: Member libraries encourage community participation in distance learning opportunities by sponsoring and providing such opportunities.

Member libraries actively promote video conferencing to eligible participants and add new users equal to 5% of the time scheduled in the video conferencing facility.

Strategy 4: Member libraries maintain their library video conferencing facilities in a warm and welcoming manner.

Member libraries will evaluate, by survey or other method, video conference facility users as to the adequacy of the facility, and for suggestions for improvement.